



**Reimagine Creek Park Community Advisory Committee (CAC)
Meeting Minutes
Monday, March 18**

1. Call to Order: 7 pm
2. **Roll Call:** Brian Colbert, Kay Coleman, Rich Burns, Kelley Warner, Dave Donery, Kerrie McHugh, Aida Banihashemi, Jack Warner, Jason Stoughton, Scott Schneider
Absent: William Wayland, Katie Rice Jones, Dannielle Mauk, Sean Condry, Howard Altman, Helen O'Shea, John Nelson
3. Public Expression
4. Discussion Items
5. School Contest Update
 - a. 2 submissions so far we are going to extend the date
6. Survey update
 - a. 13 Merchants have commented
 - b. The Resident survey is complete 500+
7. FAQ's discussion for website
 - a. Trying to group them and get up on the website
8. Community outreach
 - a. Bryant park-more of a commons area and is privately maintained-funded
 - b. Highlight each contestant in social media
9. MailChimp, website update - Jack (5 min)
 - a. \$100 per MailChimp upgrade - hold off on this for now
 - b. Add CAC members to competition list
10. RFQ and Competition brief update
 - a. 15 RFQ's submitted
 - b. Submittals
 1. Which subcommittees - RFQ subcommittee to review them
 2. Megan/Dave/Counsel - objective to calculate based on requirements
 3. Quantitative process
 4. Thumb drives with submissions to RFQ subcommittee
 5. Subcommittee to rank individually and then tally as a total group

11. Town Council update, county updates

- a. Design process name change to Creekside Common's
- b. County updates-go to IJ "Ross" project-Lawsuits are not viable
Removal of the building will cause more water downstream
Landowners are getting paid to project management of their properties

12. Agenda Items for next meeting – Next meeting: Mon, March 25

- a. Vote to have Kelley Warner to be the new chair

XI. Adjournment at 9 pm

Any writings or documents provided to a majority of the Creek Park Community Advisory Group regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at Town Hall located at 525 San Anselmo Avenue.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at ckacmar@townofsananselmo.org. Notification at least 48 hours in advance will enable the Town to make reasonable accommodation to help ensure accessibility to this meeting.

I hereby certify that this agenda was posted on the Public Notice Bulletin Board outside Council Chambers on _____ . Carla Kacmar, Town Clerk